Erasmus+ Programme

Inter-institutional agreement 2019/21[1]

Higher Education Student and Staff Mobility - Mobility for learners and staff

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This inter-institutional agreement will come into effect only if both institutions are holders of a valid Erasmus Charter for Higher Education and they commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Faculties and departments are responsible for its own Erasmus agreements and exchanges. Incoming exchange students can only study courses within the **partner faculty** unless otherwise agreed.

Name of the institution and department	Erasmus code	Contact details (name, email, phone)
Yıldız Teknik Üniversitesi	**TR ISTANBU07**	**Prof. Dr. Bayram Ali Ersoy** *Institutional Coordinator* +90 212 383 56 50/55 erasmus@yildiz.edu.tr incoming@yildiz.edu.tr **Assoc.Prof.Dr. Hale Berber** +90 212 383 46 73 hberber@yildiz.edu.tr **Webpage:** www.erasmus.yildiz.edu.tr/en **Course catalogue:** www.bologna.yildiz.edu.tr
Technische Universität Darmstadt	**D DARMSTA01**	**Dr. Jana Freihöfer** Director of International Relations & Mobility **Tanja Torres Alberich** Institutional Erasmus+ Coordinator torres@pvw.tu-darmstadt.de

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[1] Please enter the agreed period of validity of this agreement.

Erasmus+ Programme

		Tel.: 0049 6151 16-24061
		Webpage:
		www.tu-darmstadt.de/europe_incomings
		Course catalogue:
		http://tiny.cc/tuda_vv_DE
		http://tiny.cc/tuda_vv_EN

B. Mobility numbers[2] per academic year

Student mobility for Studies (SMS)

FROM	TO	Subject area ISCED	Subject area name	Study cycle 1st, 2nd or 3rd	Total number of students/months
TR ISTANBU07	**D DARMSTA01**	0720	Manufacturing and processing not further defined	1st, 2nd	2x5 months (or 1x10 months)
D DARMSTA01	**TR ISTANBU07**	0720	Manufacturing and processing not further defined	1st, 2nd	2x5 months (or 1x10 months)

Staff mobility for Teaching (STA)

FROM	TO	Subject area ISCED	Subject area name	Total number of staff mobility/days
TR ISTANBU07	**D DARMSTA01**	0720	Manufacturing and processing not further defined	1x5 days
D DARMSTA01	**TR ISTANBU07**	0720	Manufacturing and processing not further defined	1x5 days

Staff mobility for Training (STT)

FROM	TO	Subject area ISCED	Subject area name	Total number of staff mobility/days

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[2] Mobility numbers can be given per sending/receiving institutions and per education field:
http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

Erasmus+ Programme

TR ISTANBU07	D DARMSTA01	0720	Manufacturing and processing not further defined	1x5 days
D DARMSTA01	TR ISTANBU07	0720	Manufacturing and processing not further defined	1x5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution Erasmus code	Subject area ISCED	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level[3]	
				Student Mobility for Studies	Staff Mobility for Teaching
TR ISTANBU07		Turkish	English	B1	B2
D DARMSTA01		German	English (only for English taught courses)	German at least A2 or better and participation in intensive language course in September / March Or English B2 when participating in English taught courses only	B2

D. Additional requirements

(Optional clause:) Students and staff with disabilities are welcome to the participating university. Arrangements for the exchange have to be agreed on before nomination. The sending institution is responsible for covering all extra costs in connection with the exchange.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution Erasmus code	Autumn term month	Spring term month
TR ISTANBU07	Online Application Period	Online Application Period

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3 For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

Erasmus+ Programme

	15th May-15th July	15th October-15th December
D DARMSTA01	Nomination until March 31st	Nomination until October 31st
	Application deadline April 30th	Application deadline November 30th.

2. The receiving institution will send its decision within 8 weeks after deadline.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the Agreement or changes in the data set above should be made by written notification before **January 1st** for the following academic year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

D DARMSTA01		
University web site Departmental web site International office	https://www.tu-darmstadt.de/ https://www.tu-darmstadt.de/studieren/studieninteressierte/internationale_studieninteressierte/austauschprogramme_inbound/index.de.jsp	http://www.yildiz.edu.tr/ http://www.met.yildiz.edu.tr/ http://www.erasmus.yildiz.edu.tr/en
Course catalogue:	http://tiny.cc/tuda_vv_DE http://tiny.cc/tuda_vv_EN	http://www.bologna.yildiz.edu.tr

Erasmus+ Programme

Grading system[4]	**Description of the grades in the "standard" grading system at D DARMSTA01**	http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading
	1= excellent — = an excellent achievement	
	2= good — = an achievement considerably above average requirements	
	3= satisfactory — = an achievement fulfilling the average requirements	
	4= passed — = an achievement that still satisfies the requirements despite deficiencies	
	5 = failed — = an achievement that fails to fulfill the requirements because of considerable deficiencies	
Visa information[5]	https://www.tu-darmstadt.de/studieren/studierende_tu/internationale_studierende_1/aufenthalt_international/index.en.jsp	http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178
Insurance information[6]	https://www.tu-darmstadt.de/studieren/studierende_tu/internationale_studierende_1/aufenthalt_international/index.en.jsp	http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178
Housing[7]	https://www.tu-darmstadt.de/studieren/studierende_tu/internationale_studierende_1/aufenthalt_international/index.en.jsp	http://www.eu.yildiz.edu.tr/sayfa/17/Erasmus-Student-Network/185
Students and Staff with disabilities	https://www.tu-darmstadt.de/studieren/studierende_tu/internationale_studierende_1/aufenthalt_international/index.en.jsp	http://www.eu.yildiz.edu.tr/sayfa/17/Facilitites/180

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[4]   It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide: http://ec.europa.eu/education/ects/users-guide/grade-conversion_en.htm

[5]   The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

[6]   The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

[7]   The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Erasmus+ Programme

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution Erasmus code	Name, function	Date	Signature[1]
TR ISTANBU07	Prof. Dr. Murat SARI Vice Coordinator YTU INTERNATIONAL RELATIONS	30.04.2019	
D DARMSTA01	Dr. Jana Freihöfer, Director of International Relations & Mobility	2.5.2019	Technische Universität Darmstadt Internationale Beziehungen & Mobilität International Relations & Mobility Karolinenplatz 5 D-64289 Darmstadt

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